



Medical Risk Minimisation Plan

Child's Name		Date of Birth	
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Medical Condition			
Details			
Has a medical management plan been supplied? Note: Ensure that plan is attached or readily accessible.		Date Supplied	Review Date

Food Related Risks			
Is alternative food required?		Do children's meals brought from home need to be monitored?	
Alternative Foods (if applicable)		Foods to be monitored/allergens (if applicable)	



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Medical Risk Minimisation Plan

Risk Assessment and Mitigation Strategies (Food Related Risks)

Event or activity:
e.g. breakfast, afternoon tea, vacation care, programmed cooking activities

Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe

Event or activity:

Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe

Event or activity:

Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe

Completed by: _____

Date: _____

Review Date: _____



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Other Medical or Allergy Related Risks

Are allergens required to be removed from the environment?		Are there other factors that need to be eliminated or reduced in the care environment?	
List Allergens		List of unsafe activities, materials, environmental factors etc. for elimination or reduction.	

Risk Assessment and Mitigation Strategies (Other Risks)

Event or activity:				
Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe
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Completed by: _____

Date: _____

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Risk Assessment and Mitigation Strategies (Other Risks) Cont.				
Event or activity:				
Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe
Event or activity:				
Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe
Event or activity:				
Hazard identified	Risk assessment (use matrix)	Strategies for Risk Mitigation	Who is Responsible for Mitigating Risk?	Timeframe

Completed by: _____

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Risk Assessment Matrix

Likelihood (How likely is it to happen?)	Consequences (How severely could it hurt someone?)				
	Catastrophic (Death, permanent disability)	Major (major injuries not permanent)	Moderate (Medical treatment not permanent)	Minor (First aid only no lost time)	Insignificant (No injury)
Almost Certain (Expected to occur in most circumstances)	High	High	High	Significant	Significant
Likely (Will probably occur in most circumstances)	High	High	Significant	Significant	Moderate
Moderate (Will probably occur at some time)	High	High	Significant	Moderate	Low
Unlikely (might occur at some time)	High	Significant	Moderate	Low	Low
Rare (Only happen in exceptional circumstances)	Significant	Significant	Moderate	Low	Low



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